**Enrolment of New Entrants for the Academic Year 2015/2016**

**Faculty of Engineering and Faculty of Technology**

**at South Eastern University of Sri Lanka**

Students who have registered with University Grants Commission for the Academic Year 2015/2016 to follow a course of study in Engineering at the Faculty of Engineering and Biosystems Technology and Information Communication Technology at the Faculty of Technology are requested to be present at the South Eastern University of Sri Lanka, Oluvil in person for enrolment on the dates given below. The Orientation Programme also will be conducted by the respective faculties after the student enrolment.

|  |  |  |
| --- | --- | --- |
| **Faculty** | **Enrolment Date & Time** | **Venue** |
| Faculty of Engineering | 29.11.2016 at 9.30 am | Faculty of Engineering, SEUSL, Oluvil |
| Faculty of Technology | 05.12.2016 at 9.30 am | Auditorium, Faculty of Islamic Studies and Arabic Languages, SEUSL, Oluvil |

Letters informing the above enrolment has already been sent to all students who were selected to follow a course of study at SEUSL. The name list of students with A/L Index Number has been uploaded in the university website.

The students are expected to bring the following documents for enrolment.

1. Duly completed:
2. Application for Enrollment of New Entrants, Academic Year 2015/2016
3. Student’s Data Sheet
4. Application for Student’s Identity Card
5. Application for Hostel Accommodation
6. Original UGC Admission letter with photocopy
7. Original Birth Certificate with one certified photocopy
8. Original G.C.E (O/L) Certificate with one certified photocopy
9. Original G.C.E (A/L) Certificate with one certified photocopy
10. Original School Leaving Certificate with one certified photocopy
11. Eight (08) copies of passport size (5cm x 4cm) colour photographs

***Payment of Admission Fees***

Students are requested to credit a sum of Rs. 2,000/- (two thousand) as admission fee to the university. The fee should be paid at any branch of the People’s Bank in cash to the credit of the South Eastern University of Sri Lanka. Account No: 228-1001-9000-1704, People’s Bank, Addalaichenai and attach the Pay in Voucher (PIV) with the enrolment form.

***Hostel Facilities***

Those who need hostel facilities are requested to meet Director, Student Accommodation, South Eastern University of Sri Lanka, Oluvil on the following dates from 8.30 am onwards along with the items mentioned below. They have to pay Rs. 2,300.00 as hostel fee for first year to the university. The fee should be paid at any branch of the People’s Bank in cash to the credit of the South Eastern University of Sri Lanka. Account No: 228-1001-9000-1704, People’s Bank, Addalaichenai and attach the Pay In Voucher (PIV) with the hostel application.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Faculty** | **Reporting Date** | **Reporting Place** | **Contact Person** | **Items to be brought to the Hostel** |
| Students Registered for **Faculty of Engineering** | 28.11.2016 | Office of the DirectorStudent AccommodationSouth Eastern University of Sri Lanka, University Park, Oluvil | Mr. UL. MansoorActg. DirectorStudent Accommodation**0718035333** | 1. Plastic Broom
2. Plastic dust Tray
3. Bedsheets-02
4. Pillow and pillow covers
5. Plate for Meals, a cup and water jug
6. Plastic Buckets for cloth washing
7. Plastic cloth rack
8. Umbrella
9. Mosquito Net
10. Torch
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| Students Registered for **Faculty of Technology** | 04.12.2016 |

For further details, students are requested to contact the Senior Assistant Registrar/Academic and Student Affairs Division over the Phone / Fax – 067 2255463.

**MI. Nawfer**

**Acting Registrar**